

**KALMAR TOWNSHIP BOARD  
TOWN BOARD MEETING  
JUNE 20, 2023**

---

**Attendees**

**Supervisors:** Glenn Quam, Jerome Fischer **Absent:** James Hanson

**Clerk/Treasurer:** Keith Stanich

**Deputy Clerk/Treasurer:** Bob Suchomel

**Road Contractor:** Michael Wood

**TCPA:** Roger Irhke

Meeting was called to order at 7:00 pm by Chairman Fischer.

**Agenda Approval** – Agenda was approved (M/M/S: Mr. Quam / Mr. Fischer).

**Clerk’s Report** – May meeting minutes were approved (M/M/S: Mr. Quam / Mr. Fischer).

**Treasurer’s Report** – Thirteen claims submitted for payment (claims 1427 – 1439) totaling \$75,398.00 were reviewed; payment of claims was approved on motion by Mr. Quam and second by Mr. Fischer.

Treasurer reported the bank account balances and suggested a transfer of \$73,000 from checking to money market. Mr. Quam moved to transfer that amount and to approve the report. Mr. Fischer seconded the motion and it was approved. Account balances, after the transfer, as of 6/20/2023, are:

Checking	\$79,275.55
Money Market	\$44,328.19
12 month CD (6/1/24)	\$250,000.00
6 month T-Bill (7/20/23)	\$199,962.15
6 month CD (9/15/23)	\$250,000.00
6 month CD (9/15/23)	\$250,000.00
12 month CD (5/1/24)	\$150,000.00
Cash Sweeps Account	\$30.32
<b>TOTAL</b>	<b>\$1,223,596.21</b>

**Public Comment** – No Public Comment

**New Business** –

**Metes and Bounds – Andrist-Re-Zoning** – The Board approved the recommendation by the planning and zoning board to allow the re-zoning of 36.58 acres from A-2 to A-3 for the Andrist Property. Motion to approve by Mr. Quam, second by Mr. Fischer, Motion passed 2-0.

**Floodplain and Shoreland Ordinance**– Mr. Irhke provided an overview of the new Floodplain and Shoreland Ordinance proposed by Olmsted County. He stated that updated floodplain maps were available to view at the TCPA office. He stated the new ordinance leaves the decision making in the hands of the township and gives the townships better control over those decisions. TCPA will continue to issue floodplain permits and the county will provide comments to those

**KALMAR TOWNSHIP BOARD  
TOWN BOARD MEETING  
JUNE 20, 2023**

---

permits that are issued. MN DNR will provide training and that if this ordinance is adopted it will replace all of the currently ordinances in regard to floodplains and shoreland.

**Township Website-** Keith Stanich provided an update on the township website. He stated that we are in our last year of a contract with Catalis to provide website administration service. He stated that recently Catalis was bought by another company and proposed a 4-year deal, \$2,500 for the first year and a 3% increase every year after that. Keith stated that we would like to update the website and give it a more modern look. Keith stated he found several other options for website design and he would investigate those options.

**Property Issues-Richard Reding (6502 75<sup>th</sup> St NW)**-Supervisors noted in there spring road tour that the house listed at the above address was collecting a lot of junk again. The township has also fielded several calls regarding the property becoming messy again. Supervisors instructed Roger Ihrke to send another letter informing them that the property needs to be cleaned up or legal action will be taken. TCPA will issue another letter giving them 30 days to get it cleaned up.

**Old Business –**

**Road Status –** Mike Wood told supervisors that he has completed mowing the ditches throughout the township. He also stated that he cleaned out a culvert on 19<sup>th</sup> Ave NW in front of the Bartel property. He stated that Dan Bartel was not happy when he found out that Mike Wood removed his rock that was blocking the Culvert. Dan Bartel contacted Mr. Fischer about when his rock would be replaced. Mr. Fischer informed Mr. Bartel that he did not have permission to place rock in the culvert and that the rock he placed was in the township ROW.

**Byron Request to Update Orderly Annexation –** Mr. Fischer gave a summary on updating the orderly annexation agreement with the City of Byron. He stated that he received an email from Janna Monosmith about Jeff Kasten (PID 75.31.13.082426) waiting to be included in the orderly annexation agreement. He stated the City wants to annex the substation property off 4<sup>th</sup> Street and he wants the township to keep it as long as possible. The annexation agreement needs to be in place by March 1<sup>st</sup> 2024, as that is when the current agreement expires.

**Agreement on Shared Township Roads-** Jerry met with Drew Moessner with Salem Township in regard to having a shared road agreement in place. Mr. Fischer stated that Salem Township has agreements in place with both Rock Dell Township and Rochester Township. He stated that Drew would provide him with a copy of those agreements and then Mr. Fischer would provide them to the other Supervisors to review and approval. He also stated that Salem Township was still upset over the cleaning out of a culvert on Frontier Road and asked if Kalmar Township would be willing to pay \$1,000 for that work. Mr. Fischer stated that he would talk to the other Supervisors as that was something that took place prior to him becoming a Supervisor.

**KALMAR TOWNSHIP BOARD  
TOWN BOARD MEETING  
JUNE 20, 2023**

---

**Melloon Property Update-** Mr. Irhke provided an update on the Melloon property. He stated that he drove by and noticed that the property was looking like someone was cleaning it up. He contacted GDO Law and they stated that the bother from South Dakota was coming down on weekends to help clean up the property. The Supervisors stated that they are happy with the progress and will revisit the topic in a few months to see if the cleanup continues.

**TCPA Meeting Notes-** Mr. Quam gave an update on the last TCPA meeting. He stated that Roger Irhke is still retiring at the end of July and Dave Meir is retiring at the end of 2024. He stated that TCPA is actively looking for a replacement for Dave Meir and when one is found they will begin the training process.

**Chloride Notes-** Keith Stanich asked the Supervisors on how the chloride application went and if they had any comments. Mr. Fischer stated that he thought it went well and that he applied some additional chloride on 65<sup>th</sup> St. Keith stated that Dan Bartel contacted him and asked that chloride not be applied in front of his house next year. Glenn Quam stated that all of 20<sup>th</sup> St received chloride and 14<sup>th</sup> St received additional chloride.

**Planning and Zoning and Board of Adjustment Members-** Keith Stanich asked if the Supervisors had any interest in updating the Membership for both our Planning and Zoning Board and our Board of Adjustments or the possibility of flip flopping the members. Mr. Fischer stated that he is willing to discuss some options but would prefer to table the discussion till next meeting when Mr. Hanson is available. Jim Wharton, who was in attendance for the meeting, agreed to be considered as an alternate.

**Asphalt Quotes for 23<sup>rd</sup> Street-** Mr. Fischer stated that he received 3 asphalt bids for replacing the asphalt on 23<sup>rd</sup> Street. After reviewing the quotes with Mr. Quam, Mr. Quam made a motion to accept the bid from Durst Outdoor Services. Second by Mr. Fischer. Motion passed 2-0. Mr. Fischer asked Mike Wood to coordinate the paving activities.

**Township Hall Updates-** Keith Stanich stated that at the Annual Meeting township residents asked that the lighting, HVAC and interior finishes of the township hall be updated. Keith Stanich asked if he could begin getting quotes on work that needs to take place. Supervisors instructed Keith to begin getting quotes on new lighting and HVAC work.

**Township Investments-** Supervisors reviewed township investments and decided to not make any changes.

**Miscellaneous Items –**

**Mr. Stanich:** Updated the Supervisors on the State Demographer report he received on June 1<sup>st</sup>. The population estimate of Kalmar Township is 1,155 people and the Household Estimate is 412.

**Mr. Fischer:** Nothing

**Mr. Hanson:** Absent

**KALMAR TOWNSHIP BOARD  
TOWN BOARD MEETING  
JUNE 20, 2023**

---

**Mr. Quam:** None

**Adjournment** – Mr. Quam made a motion to adjourn the monthly meeting; Mr. Fischer seconded. Motion approved; meeting ended at 8:24 pm.

Approved by the Board,

Attest,

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Board Chair  
For the Kalmar Town Board

\_\_\_\_\_  
Clerk/Treasurer

