

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
JANUARY 17, 2023**

Attendees:

Supervisors: Glenn Quam, James Hanson, Jerome Fischer

Clerk/Treasurer: Robert Suchomel

Deputy Clerk/Treasurer: Keith Stanich

Road Contractor: Michael Wood

TCPA: Jered Staton

Also in Attendance: Two residents

Meeting was called to order at 7:00 pm by Chairman Quam.

Agenda Approval – Agenda was approved (M/M/S: Mr. Hanson / Mr. Fischer).

Clerk’s Report – December meeting minutes approved (M/M/S: Mr. Hanson / Mr. Fischer).

Treasurer’s Report – Six claims submitted for payment this month (claims 1379 – 1384) which totaled \$14,933.12 were reviewed; payment of claims was approved on motion by Mr. Hanson and second by Mr. Fischer.

Treasurer reported the bank account balances and requested a transfer of \$13,000 from money market to checking account. Mr. Hanson moved to transfer that amount and to approve the report. Mr. Fischer seconded the motion and it was approved. Account balances, after the transfer, as of 1/17/2023, are:

Checking	\$17,645.78
Money Market	\$271,945.97
6 month Safra Bank CD (3/9/23)	\$250,000.00
6 month Beal Bank CD (3/15/23)	\$250,000.00
6 month T-Bill (5/1/23)	\$299,952.51
6 month T-Bill (5/1/23)	\$249,994.87
Cetera sweep	\$6.34
TOTAL	\$1,339,545.47

Public Comment – None.

New Business –

Highway 14 Memorandum of Understanding – Supervisors received a draft document from Olmsted County that asked the Township to participate in a partnership with City of Byron, Olmsted County and MN DOT to establish and adopt guidelines related to an Official Map of the Highway 14 corridor in western Olmsted County. There were questions raised regarding the intent of the partnership; supervisors will invite a representative from Olmsted County to attend the February monthly meeting to provide explanation. Jered Staton (TCPA) asked the board if this partnership and agreement will add conditions to a parcel split request TCPA has received for property at the intersection of 60th Ave and 14th St. Mr. Staton provided a map of the parcel request and an Official map of the ongoing 60th Ave improvement project. Supervisors requested TCPA to ask Olmsted County and other stakeholders for comments regarding the split request and to include all comments received into TCPA’s staff report when it is sent to the Board. Mr.

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
JANUARY 17, 2023**

Staton noted that this request may add a delay in processing the split request that will extend it beyond the normal 60 day limit.

Annual Resolutions – Clerk presented 3 resolutions that the board adopts yearly. A resolution (23-01) listing board meeting dates was approved (M/M/S: Mr. Hanson / Mr. Fischer). A resolution (23-02) appointing election judges for the March election was approved (M/M/S: Mr. Fischer / Mr. Hanson). A resolution (23-03) affirming intent to hold Local Board of Appeal and Equalization meeting was approved (M/M/S: Mr. Fischer / Mr. Hanson).

Fire & First Responder Contract – Mr. Fischer reported on a meeting he and Mr. Suchomel had attended with representatives from Byron and Salem to review the draft 2023 contract. This will be a single contract to cover both services and will be funded based on the number of GIS addresses in each entity. Using addresses rather than tax capacity and household count will make the calculation easier and more timely. The contract should be ready for the board to review at the February meeting.

Condition of Bridge – Frontier Road – a recent Olmsted County inspection of the bridge on Frontier Rd found it to be in poor condition with a score of less than 60 which means its replacement should be eligible for state funding. Supervisors discussed the cost advantages this would provide and agreed to proceed with the County in working to obtain the needed funding. Bridge replacement could occur in 2024.

Review of Compensation Resolution – Clerk presented a chart showing board compensation rates in neighboring townships and pointed out that Kalmar has not increased hourly pay rate in nearly 20 years. Mr. Fischer and Mr. Stanich will meet to review the data and to draft an update to the township's compensation schedule.

Dust Control Plan for 2023 – Mr. Fischer read a suggested notice that could be posted on the township's website to explain what residents should expect for dust control and what procedure is needed if they wish to purchase additional chloride. Supervisors agreed the notice was needed; clerk will post the explanation.

Summary of Recycle and Gopher Programs in 2022 – Gopher bounty payments (\$1,043) exceeded recycle reimbursements (\$756) in 2022. Clerk pointed out that recycle payments are down from previous years. Mr. Hanson asked the clerk to check with the MAT lawyer to find out exactly what the townships obligations are for the ash and bypass payments from the County.

Chloride Reimbursement Request – A resident who had a large quantity of chloride applied to 14th St last September had asked the board for reimbursement. Supervisors agreed that the application had reduced dust but expressed concern that reimbursement would set a precedent for other residents seeking reimbursement. After discussion, Mr. Fischer made a motion to reimburse Mr. DeCook \$1,500 with clarification that this payment would not set a precedent for any future reimbursements. Mr. Quam seconded his motion and it was unanimously approved.

Township Day at the Capitol – Mr. Fischer stated that he would be willing to attend the MAT sponsored event on Feb 1 and 2. Clerk asked for clarification on what amount of compensation should be provided for attendees. Mr. Hanson motioned to cover the cost of the hotel and \$100

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
JANUARY 17, 2023**

toward transportation cost and some compensation for time spent. Mr. Quam seconded. Both supervisors voted in favor; Mr. Fischer abstained.

PERA Participation – Clerk passed around a list for board members to sign that recorded whether members wanted to participate or request exemption in 2023.

Candidate Filing for March Election – Candidate filing ended on January 17. There were 2 filings: Mr. Quam for the 3 year term and Mr. Fischer for the 1 year partial term.

MPCA Water Quality Meeting – Information was provided regarding an upcoming state wide virtual meeting. Mr. Quam and Mr. Fischer both asked the clerk to send them detailed information.

Old Business –

Road Status – Mr. Wood reported that he had spent the past two days cutting ice off township roads since the temperature had warmed a bit.

65th St Maintenance Resolution – Mr. Fischer reported on a meeting with City of Rochester Public Works staff. He explained that Rochester plans to annex land just west of 60th Ave, possibly within the next year, for creation of a storm water retention pond. Annexation will resolve questions that remain regarding ditch maintenance of the segment of 65th St blacktopped by Rochester. He recommended passage of the maintenance agreement with Rochester and offered a motion to do so. Mr. Hanson seconded the motion to approve the resolution. Motion was approved and Mr. Quam signed the resolution. Clerk will send the document to Rochester for City Council approval.

20th St Meeting Recap – Mr. Fischer and Mr. Wood recently met with Byron Public Works to discuss how the upgrades on 20th St will impact township road maintenance. Byron will assume responsibility for the intersections at 5th Ave and 10th Ave. Byron will be providing a document of understanding to cover this agreement.

Burn Permit Process – Discussion resumed on the topic that had been tabled at the December meeting. After review of how permits are handled in neighboring townships and weighing pros and cons of available options, supervisors preferred the simplicity of having DNR issue permits via their website but also wanted to preserve an option for any residents uncomfortable with the online option. The process for 2023 will be to offer permits free of charge at the annual meeting on March 14th and let DNR supply the permits the remaining days of the year. Mr. Hanson hoped that the free permit incentive would increase turnout at the annual meeting.

Driveway Ordinance – Supervisors expressed satisfaction with the set of modifications incorporated after the December meeting. The next step will be to ask TCPA to review the document.

TCPA Report – Mr. Quam attended the December TCPA meeting. The new employee (Mr. Staton) is getting up to speed. Mr. Ihrke had a medical procedure and will be out for some time.

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
JANUARY 17, 2023**

Township Investments– Supervisors reviewed the balance in Money Market along with the expense outlook for February. Mr. Hanson moved to invest \$200,000 in 6 month Treasury bills. Mr. Fischer seconded. Motion passed.

Miscellaneous Items –

Mr. Suchomel: None.

Mr. Fischer: None.

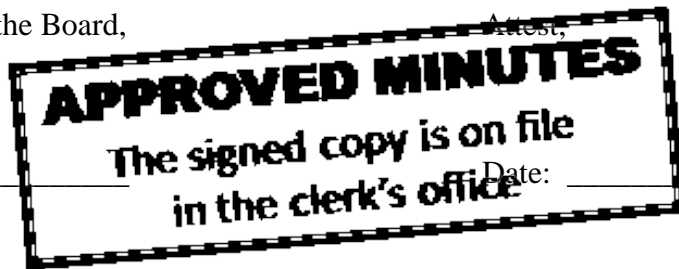
Mr. Hanson: None.

Mr. Quam: None.

Adjournment – Mr. Hanson made a motion to adjourn the monthly meeting; Mr. Fischer seconded. Motion approved; meeting ended at 8:56 pm.

Approved by the Board,

Date: _____



Glenn Quam
For the Kalmar Town Board

Robert Suchomel – Clerk/Treasurer