

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
FEBRUARY 21, 2023**

Attendees:

Supervisors: Glenn Quam, James Hanson, Jerome Fischer

Clerk/Treasurer: Robert Suchomel

Deputy Clerk/Treasurer: Keith Stanich

Road Contractor: Michael Wood

TCPA: Jered Staton

Also in Attendance: Two guests and one resident

Meeting was called to order at 7:00 pm by Chairman Quam.

Agenda Approval – Agenda was approved (M/M/S: Mr. Hanson / Mr. Fischer).

Clerk’s Report – January meeting minutes and Board of Audit minutes approved (M/M/S: Mr. Hanson / Mr. Fischer).

Treasurer’s Report – Nine claims submitted for payment (claims 1385 – 1393) totaling \$13,915.90 were reviewed; payment of claims was approved on motion by Mr. Hanson and second by Mr. Fischer.

Treasurer reported the bank account balances and requested a transfer of \$4,000 from money market to checking account. Mr. Hanson moved to transfer that amount and to approve the report. Mr. Fischer seconded the motion and it was approved. Account balances, after the transfer, as of 2/21/2023, are:

Checking	\$16,640.58
Money Market	\$68,193.37
6 month Safra Bank CD (3/9/23)	\$250,000.00
6 month Beal Bank CD (3/15/23)	\$250,000.00
6 month T-Bill (5/1/23)	\$299,952.51
6 month T-Bill (5/1/23)	\$249,994.87
6 month T-Bill (7/20/23)	\$199,962.15
Cetera sweep	\$44.21
TOTAL	\$1,334,787.69

Public Comment – None.

New Business –

Metes&Bounds WXII LLC – Mr. Staton from TCPA presented a request to split off 12.26 acres from a parcel at the southwest corner of 14th St and 60th Ave. Maps of the area were reviewed and the four conditions TCPA recommended for inclusion were discussed. Access to the parcel is to be only from 14th St. Mr. Hanson moved to approve the request with required conditions. Mr. Quam seconded the motion. Motion passed 2-0 with Mr. Fischer abstaining.

Fire and First Responder Contract – The 2023 contract covering fire protection and emergency response services from Byron was reviewed. Contract is unchanged from the draft

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
FEBRUARY 21, 2023**

document reviewed last month. M/M/S: Mr. Hanson / Mr. Fischer to approve. Motion was approved and Mr. Quam signed the contract.

2023 Budget – The township budget developed at the February Board of Audit meeting was approved on a motion by Mr. Hanson and seconded by Mr. Fischer.

Annual Meeting Preparation – Clerk asked how many residents might attend the annual meeting and also reviewed the topics to be discussed at the meeting.

High Speed Internet – Clerk explained that KMTelcom had asked for a letter of support from the board for their upcoming application for a State grant to run fiber service in portions of the township. Clerk also presented the history of a Franchise Fee agreement with Jaguar Communications that annually yields payment to the township for cables Jaguar has run in township right-of-way. Mr. Fischer said he would take a letter of support for the grant to KMTelcom and discuss with them the need to obtain the same fee agreement.

Tompkins Creek Bridge Replacement – Mantorville Township shares maintenance of 19th Ave with Kalmar. A bridge over Tompkins creek in the section of roadway they maintain is in need of replacement. Mantorville supervisors asked for Kalmar’s assistance in obtaining a temporary easement from a property owner on Kalmar’s side of the road in order to improve water flow downstream of the bridge. Mr. Suchomel had sent an agreement form to the property owner. Mr. Hanson said he would take the form to Mantorville supervisors, when it is received back, and discuss what obligation Kalmar should have regarding the repair cost. Mr. Wood pointed out there is another bridge on 19th Ave that is in the portion of the road Kalmar maintains.

Town Hall Improvements – There was a discussion of the benefits of purchasing either a large screen TV or a projector for the town hall. It had previously been noted that the ceiling tiles are in bad shape and that room lighting is inadequate. Supervisors asked the clerk to seek input from residents during the annual meeting regarding how much money should be spent on building improvements.

Baldus Meeting – Mr. Hanson reported that he met with Ladd/Lisa Baldus so they could ask about options for possible split or realignment of the properties they own on Sherri Dr. He reminded them that township ordinance only allows for construction of a structure of up to 200 sq ft in size on a parcel without the requirement of a building permit.

Old Business –

Road Status – Mr. Wood spoke briefly about snow removal and said there were no big issues at present. He picked up 2 dead deer and took carcasses to the landfill. He explained that both County and DNR recommend deer bodies be left as food sources unless they are near residences as these two were.

20th St Maintenance Agreement – Mr. Fischer had met with City of Byron staff to discuss maintenance responsibilities for intersections on 20th St with 2 Township roads. Byron agreed that the areas of concern to the Township are all within Byron right-of-way and that Byron will

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
FEBRUARY 21, 2023**

be responsible for maintenance. Supervisors felt this acknowledgement was adequate and no further discussion should be needed.

Spring Road Rock Planning – Mr. Wood estimated that rock needs should be roughly similar to the amount spread last spring and observed that other townships are seeing only a small price increase. Mr. Fischer pointed out that the US Treasury Bill maturing on May 1 is well timed to cover the cost. Clerk will ask attendees at the Annual Meeting if anyone is interested in helping out with traffic control during rocking.

Items from County Highway Meeting – At the meeting last month with Olmsted County Highway Dept officials, an Agreement between Kalmar, Byron, Olmsted and MNDOT covering control of development in areas needed for eventual interchanges on Highway 14 had been reviewed. Mr. Hanson moved to formally approve the document. Mr. Fischer offered the second. The document was approved and signed by Mr. Quam. Another motion by Mr. Hanson, also seconded by Mr. Fischer, was approved that formally support Olmsted County’s requests for both State and Federal grants for Highway 14 / CSAH 44 interchange with letters to MN and US officials.

Melloon and Groves Legal Action – The law firm representing the Township in disputes with the estates of Mr. Melloon and of Mr. Groves asked for direction in how to proceed. Supervisors agreed to wait until May 1 to see action on cleaning up the Melloon property. Supervisors noted that the lack of response from owners of the Groves parcel compelled them to direct lawyers to begin legal proceedings to resolve the problem with unpermitted construction.

Recycle Program – Clerk had contacted the MAT attorney for guidance in interpreting the state statute that governs how county landfill payments to the Township must be spent. The MAT attorney’s respond was reviewed; the attorney had noted there has never been a court case involving the law so there is no precedence. Input will be requested from attendees at the Annual Meeting in how the money be spent.

Compensation Resolution – In anticipation of adopting an updated compensation resolution at the March meeting, Supervisors discussed compensation levels for clerk, election judges, supervisors and hourly workers. Deputy Clerk Stanich will take the input offered and prepare a draft for the March meeting.

Driveway Ordinance – The draft version of the proposed ordinance was sent to TCPA last month for comment. The comments received back were discussed as was a similar document High Forest Township recently crafted. Mr. Stanich will revise the draft again. Supervisors asked the clerk to contact Cascade Township officers to find out how that Township handles driveway permits and inspections.

MAT ‘Township Day’ – Mr. Fischer gave highlights of the 2 day meeting in St Paul. He spoke with area legislators on the need to get funding for the Highway 14 interchange. Nearly 100 township officers from across the state attended the meeting. MAT is seeking new state funding of \$700 per mile of township road to help townships with upkeep costs.

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
FEBRUARY 21, 2023**

OCTOA Meeting Report – Townships were given local maps showing the updated County Land Use Plan. The County Sheriff talked about staffing changes.

TCPA Report – Mr. Quam attended the monthly TCPA meeting. Mr. Ihrke is looking to retire mid year.

Township Investments– Supervisors directed the Clerk to renew the 2 CDs that mature in March.

Miscellaneous Items –

Mr. Suchomel: Olmsted County has set the LBAE tax meeting for April 11.

Mr. Fischer: None.

Mr. Hanson: None.

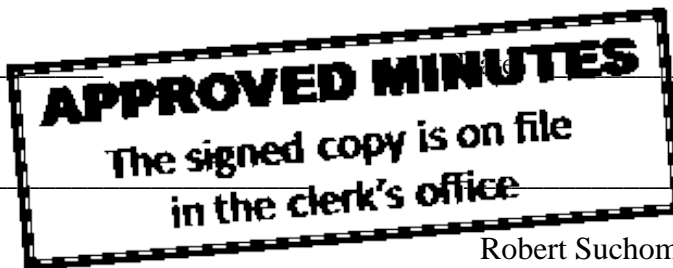
Mr. Quam: Northstar Property Solutions has provided their updated hourly rates for spraying ditches for weed control.

Adjournment – Mr. Hanson made a motion to adjourn the monthly meeting; Mr. Fischer seconded. Motion approved; meeting ended at 9:14 pm.

Approved by the Board,

Attest,

Date: _____



Glenn Quam
For the Kalmar Town Board

Robert Suchomel – Clerk/Treasurer