

**KALMAR TOWNSHIP BOARD
TOWN BOARD MEETING
APRIL 17TH, 2023**

Attendees:

Supervisors: Glenn Quam, Jerome Fischer, James Hanson

Clerk/Treasurer: Robert Suchomel

Deputy Clerk/Treasurer: Keith Stanich

Road Contractor: Michael Wood

TCPA: None

Also in Attendance: Three residents and a brief visit by Sargent Zach Wagner
(zachwagner@olmstedcounty.gov)

Call to Order – Meeting was called to order at 7:00 pm by Chairman Quam. Mr. Hanson then nominated Jerry Fischer as the next Chairperson for the next year. Second by Mr. Quam, motion passed.

Bob Suchomel asked the board to accept his resignation from the Clerk/Treasurer position. Mr. Hanson made a motion to accept his resignation and appoint Keith Stanich the New Clerk/Treasurer. Mr. Quam seconded the motion and the board accepted Mr. Suchomel's resignation and appointed Keith Stanich as the New Clerk/Treasurer.

Agenda Approval – Agenda was approved (M/M/S: Mr. Hanson/ Mr. Quam).

Clerk's Report – March meeting minutes approved (M/M/S: Mr. Hanson / Mr. Quam).

Treasurer's Report – Ten claims that were submitted for payment this month (claims 1405 – 1314) which totaled \$13810.71 were reviewed; payment of claims was approved on motion by Mr. Quam and second by Mr. Hanson.

Treasurer reported the bank account balances and requested a transfer of \$13,000.00 from Money Market to Checking account. Mr. Hanson moved to transfer that amount and to approve the report. Mr. Quam seconded the motion, and it was approved. Account balances, after the transfer, as of 5/1/2023, are:

Checking	\$17,976.38
Money Market	\$71,633.36
6 month First Security CD (9/15/23)	\$250,000.00
6 month JP/Chase CD (9/14/23)	\$250,000.00
Treasury Bill (5/1/23)	\$299,952.51
Treasury Bill (5/29/23)	\$249,994.87
Treasury Bill (7/20/23)	\$199,962.15
Cetera sweep	\$0.00
TOTAL	\$1,339,519.27

Public Comment – Wendy Jaensch spoke about the exorbitant amount of dust that occurred on 14th street late last summer and into the fall, prior to the road freezing up. She said she saw an increase of traffic on 14th Ave once the intersection of highway 14 and County 44 (60th Ave.) was closed. Supervisor are aware of the situation and plan to apply chloride to all of 14th St. this year. Mike Wood stated he plans to try and incorporate the chloride into the rock when he rocks the road.

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Sergeant Zach Wagner stopped by to introduce himself as the new Sergeant overseeing Kalmar Township.

New Business –

Spring Road Tour Observations – Keith Stanich provided his notes for the Supervisors spring road tour. 110th Ave will need to have riprap applied to the ditches to prevent further washouts.

- Clean Trees in the ROW on 80th Ave NW
- Place the Mailbox post at 5830, 5931, and 6065 Prince Dr.
- Culvert will be replaced at the driveway of 5830 Prince Dr.
- Re-grade ditch in front of 5915 Prince Dr. sloping it back to pipe culvert.
- Replace Culvert on 118th Ave
- The following roads will receive rock this year: 80th Ave NW, 110th Ave, Maple Dr., 14th Street (including several loads of rock on the asphalt of 14th St closer to Leashes and Leads), 19th St. Blacktop to receive 2 loads, 70th St dead end to receive 4-6 loads, Townhall Rd and Leanne Court, Prince and Sherri Dr, Roselee Circle, 5th Ave, 10th Ave, 23rd St., “No Name” Road off of County 5, 47th St, 55th St, 118th Ave.

-It was also noted that the driveway locations for Chris Courtney and Lisa Baldus were approved by the Supervisors.

--Supervisors asked the Mike Wood to obtain a quote from Durst to replace the Asphalt on 23rd St. Mike Wood sent a quote to the Clerk from Durst that included the replacement of 2,400 sq ft of Asphalt at a cost of \$68,368.68. Supervisors tabled the discussion until more information could be gathered.

Chloride Quotes- Mr. Fischer opened the quotes received from suppliers for dust control this summer.

Supplier	Chemical	Price/Gallon
Envirotech	Calcium Chloride	\$ 1.56
Envirotech	Durablend	\$ 1.68
Freeborn County Co-op	Magnesium Chloride	\$ 1.09
Northern Salt	Calcium Chloride	\$ 1.25
Quality Propane and DC	Magnesium Chloride	\$ 1.15

*plus 4% fuel Surcharge

After reviewing the quotes, Mr. Hanson made a motion to accept Freeborn Co-op as the main supplier. Motion passed 3-0.

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Resolution on Spending ARPA Grant Money –The clerk asked that the board approve a resolution stating that ARPA money received be used for the purchase of spring road rock. This is an approved use of the grant money and having all the money spent on a single project will simplify the reporting process. The resolution was approved (Motion -Mr. Quam; Second - Mr. Hanson).

List of Officials Authorized to Access Bank Accounts– Clerk presented paperwork to the supervisors explaining who is authorized to access the bank accounts. The supervisors approved the list and names as follows, as the only persons able to access the bank accounts:

Glenn Quam
Keith Stanich
James Hanson
Jerome Fischer
Robert Suchomel

Approve Lawn Service– Township Supervisors approved Nick Pirius as the lawn services that will cut grass at the township hall. Every other week for \$35 per week. Jim Hanson made a motion to approve Nick Pirius to provide lawn service, seconded by Glenn Quam. Motion passed.

Agreement on Shard Township Roads-Kalmar Township is in need of a shared road agreement with Kalmar Township and Salem Township. Clerk provided an example of the shared road agreement. Supervisor Fischer agreed to speak with Salem Township to try and get an agreement in place.

Byron Orderly Annexation Agreement- Clerk stated that Byron is looking to update there orderly annexation agreement with Kalmar Township. The current agreement in place is from 2004. Supervisor Fischer and the Clerk will meet with the City of Byron to discuss getting a new agreement in place.

Old Business –

Road Status –Mr. Wood stated that he will begin rocking the roads as discussed in the meeting tonight. He will need flaggers to help with controlling traffic while he is rocking the roads. Keith Stanich stated that he will get in touch with potential residents and others to help with flagging.

Approve Compensation Resolution – Clerk presented an updated copy of the compensation ordinance that was presented at the last meeting. Resolution 2023-08 involves an update to the current compensation resolution for supervisors, clerk, deputy clerk and an employees of the township. It also updates the roles and responsibility of the Clerk. Glenn Quam motioned to approve the resolution, Jim Hanson Second, Motion approved 3-0.

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Driveway Ordinance Resolution – The Clerk passed out copies of the driveway ordinance that included changes requested by supervisors at the last meeting. The ordinance also included a standard driveway drawing from the Olmsted County Access Management Module. Jim Hanson motioned to approve the driveway ordinance, Glenn Quam seconded the motion, motion passed 3-0.

Review Planning Commission and Board of Adjustment Membership-Mr. Suchomel presented an overview of the current Planning and Zoning Commission and Board of Adjustment. Mr. Suchomel asked the supervisors if they had any interest in changing the current membership of these boards. Supervisors asked to have further discussion on the topic next month.

OCTOA Meeting Report – Mr. Suchomel and Glenn Quam attended the Monthly OCTOA Meeting. Kalmar and Oronoco and scheduled to hold the November OCTOA meeting. Oxbow Park will have a ribbon cutting ceremony on May 5th for the new nature center. Olmsted County attorney is looking at a county wide dog ordinance again. The landfill is looking at putting in a solar farm over a closed cell.

TCPA Report – Mr. Quam attended the last TCPA meeting and stated Roger is scheduled to retire from the TCPA this summer and Dave Meir is also looking to retire.

Township Investments– Supervisors reviewed bank balances, future revenue and expenses. The township has a US Treasury bill that matures on May 1st. Supervisors agreed to move \$156,00.00 of that treasury bill to the Money Market account and reinvest \$150,000 in a 12 month CD. Jim Hanson made a motion, Glenn Quam Seconded and Motion passed 3-0.

Miscellaneous Items –

Mr. Suchomel: Bob mentioned that the trailer from Rochester Sand and Gravel is going to show up in our parking lot tomorrow.

Mr. Fischer: None.

Mr. Hanson: None.

Mr. Stanich: None.

Mr. Quam: Glenn Quam said a resident called him to complain about road maintenance. Glenn also mentioned that 20th St will see a lot of traffic once the portion in front of the baseball fields gets paved. He questioned if we should chloride all of 20th St.

Adjournment – Mr. Hanson made a motion to adjourn the monthly meeting; Mr. Quam seconded. Motion approved; meeting ended at 8:44 pm.

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Approved by the Board,

Date: _____

**Approved
Signed Copy on File in
Clerks Office**

Attest

Date: _____

Jerome Fischer
For the Kalmar Town Board

Keith Stanich – Clerk/Treasurer